



User manual for SPbPU online application system **for self-funded foreign applicants** **(contract based studies)**

TECHNICAL SUPPORT

support@spbstu.ru

REGISTRATION

<https://enroll.spbstu.ru/sign-up>

LOG IN

<https://enroll.spbstu.ru/sign-in>

INFORMATION ABOUT ADMISSION OF SELF-FUNDED APPLICANTS

Admission procedure

<https://english.spbstu.ru/education/admissions/admission-procedure/>

Important information:

- **Bachelor's degree**

<https://english.spbstu.ru/education/admissions/bachelors-degree/>

- **Master's degree**

<https://english.spbstu.ru/education/admissions/masters-degree/>

- **PhD studies**

<https://english.spbstu.ru/education/admissions/phd-degree/>

- **University foundation programs**

<https://english.spbstu.ru/education/programs/university-foundation-program/>

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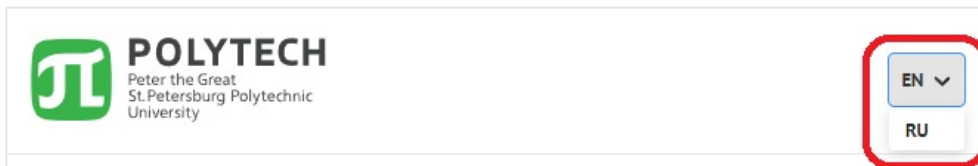
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1. INTERFACE LANGUAGE

The language switcher is located on the main page in the upper right corner. You can select one of these languages:

RU – Russian

EN – English



2. REGISTRATION IN THE SYSTEM

2.1. New applicant registration

Go to the main page <https://enroll.spbstu.ru/sign-in> and click the button “**REGISTER**”.

It is recommended to fill in the online application form using a computer, not a phone.

In order to register, you should fill in the following mandatory fields in English (Latin characters): “Surname”, “Name”, “Date of birth”, “Citizenship”¹, “Email”, “Create password”². Leave the field “Patronymic name” empty if you do not have it in your passport. Click on the checkbox above the 2 buttons and click the button “**REGISTER**” again.

¹ Scroll down in order to find the country of your citizenship or type it

² **Password** must contain minimum 6 characters (uppercase and lowercase Latin characters, numbers and special symbols)

Registration

Basic data	Authorization
<p>Surname in latin characters*</p> <p>Doe</p> <p>Latin characters only</p>	<p>Email*</p> <p>janedoe@gmail.com</p>
<p>Name in latin characters*</p> <p>Jane</p> <p>Latin characters only</p>	<p>Create password*</p> <p>JaneDoe100%</p> <p>Password must contain minimum 6 characters (uppercase and lowercase latin characters, numbers and special symbols)</p>
<p>Patronymic name (if applicable) in latin c...</p> <p>Latin characters only</p>	
<p>Date of birth*</p> <p>01.05.2004</p>	
<p>Citizenship*</p> <p>Australia</p>	
<p><input checked="" type="checkbox"/> By clicking "register" button you agree to processing of the entered personal data in accordance with the Federal Law of the Russian Federation No. 152-ФЗ "On Personal Data" dated 27.07.2006</p>	
<p>BACK</p>	<p>REGISTER</p>

After that you will receive an email with the account confirmation link. **Please, check your "spam" or "promotions" folder just in case.**

Dear applicant!

In order to confirm your registration in SPbPU online application system, please, follow the link

[CONFIRM REGISTRATION](#)

Best regards,
SPbPU Admission office
english.spbstu.ru

Click the button **"CONFIRM REGISTRATION"**. Your account is confirmed. Click the button **"LOG IN"**. You will need the email that you used for registration and password in order to log in next time.

Account verified successfully.

X

Email confirmed

Your account successfully created and confirmed. Now you can log in SPbPU online application system

LOG IN

2.2. Log in after registration

In order to log in you should go to the main page <https://enroll.spbstu.ru/sign-in>, enter the email and password that you used for registration and click the button “LOG IN”.

SPbPU online application system

In order to submit your application, please, review the information about admission on SPbPU website and **complete your application in accordance with the user manual**

[User manual for Russian applicants](#)
[User manual for foreign applicants](#)

If you have an account in the system, please use your e-mail and password to login

[Forgot password?](#)

Email
janedoe@gmail.com

Password
Janedoe100%

REGISTER

LOG IN

POLYTECH
Peter the Great
St. Petersburg Polytechnic
University

EN

Doe Jane
Your id in the system: 22-3669

Personal information

User login successfully.

List of applicants

Personal information

Basic data
Fill in as it appears on your passport. If you do not know how to spell your name in Russian, your admission manager will do it for you

Information about parents
Fill in the information about your parents

Passport data
Fill in as it appears on your passport

Permanent address in your country and current home address
Fill in your permanent address (for example, where your parents live) and current address (where you live right now)

Educational background
Upload your educational document and transcript (grades) in one file. In case you have not received your final educational documents, upload your current transcript of records and a document confirming the approximate issue date. You can upload the rest of your educational documents in the section "additional files"

Your id in the system: 22-3669

Photo*

Authorization

Email
janedoe@gmail.com

CHANGE PASSWORD

Name
Cyrillic characters only

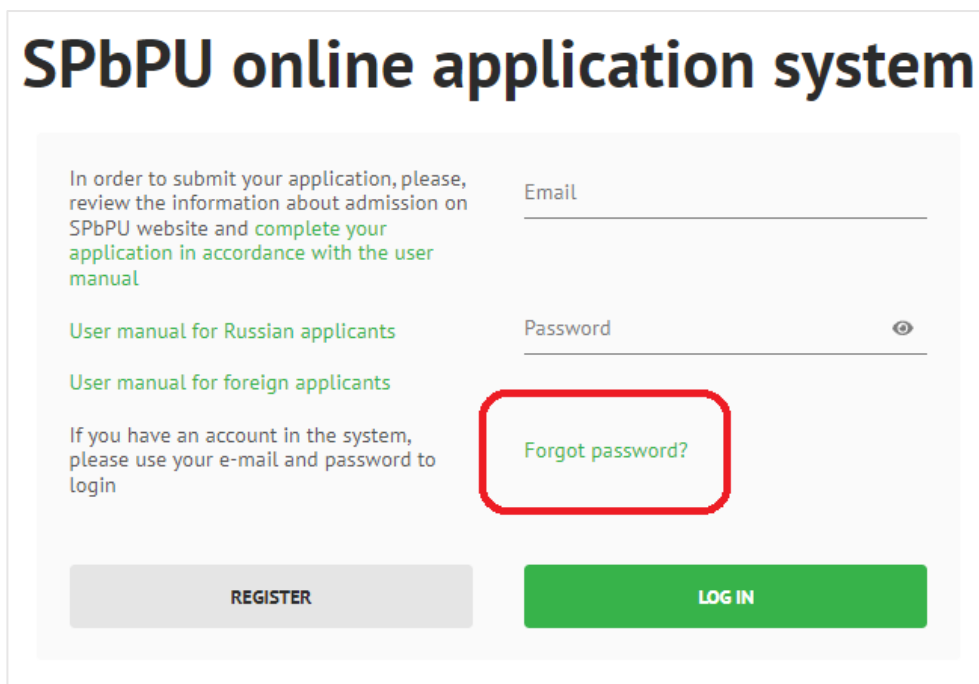
Surname
Cyrillic characters only

Name in latin characters*
Jane

Surname in latin characters*
Doe

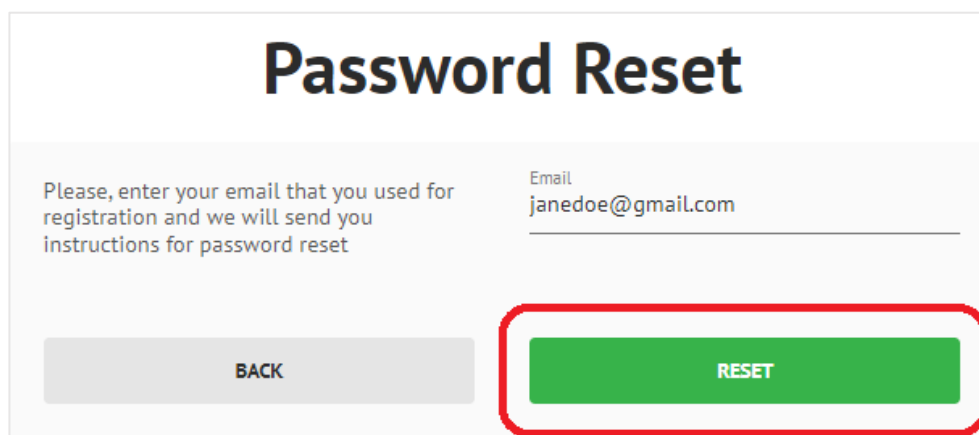
2.3. Password recovery

If you forgot your password, you should go to the main page and click on “**Forgot password?**”



The image shows the login page of the SPbPU online application system. The title is "SPbPU online application system". Below the title, there is a text block: "In order to submit your application, please, review the information about admission on SPbPU website and [complete your application in accordance with the user manual](#)". Below this, there are two links: "User manual for Russian applicants" and "User manual for foreign applicants". Below these links, there is a text block: "If you have an account in the system, please use your e-mail and password to login". To the right of this text, there is a red rounded rectangle containing the link "Forgot password?". Below the text and links, there are two buttons: a grey "REGISTER" button and a green "LOG IN" button. Above the "LOG IN" button, there are input fields for "Email" and "Password".

You will be redirected to the password reset page. Enter your email address that you used for registration and click the button “**RESET**”. You will receive a new temporary password that you can use in order to log in the system.



The image shows the "Password Reset" page. The title is "Password Reset". Below the title, there is a text block: "Please, enter your email that you used for registration and we will send you instructions for password reset". To the right of this text, there is an input field for "Email" with the value "janedoe@gmail.com". Below the text and input field, there are two buttons: a grey "BACK" button and a green "RESET" button. The "RESET" button is highlighted with a red rounded rectangle.

2.4. Problems with registration / login / password reset

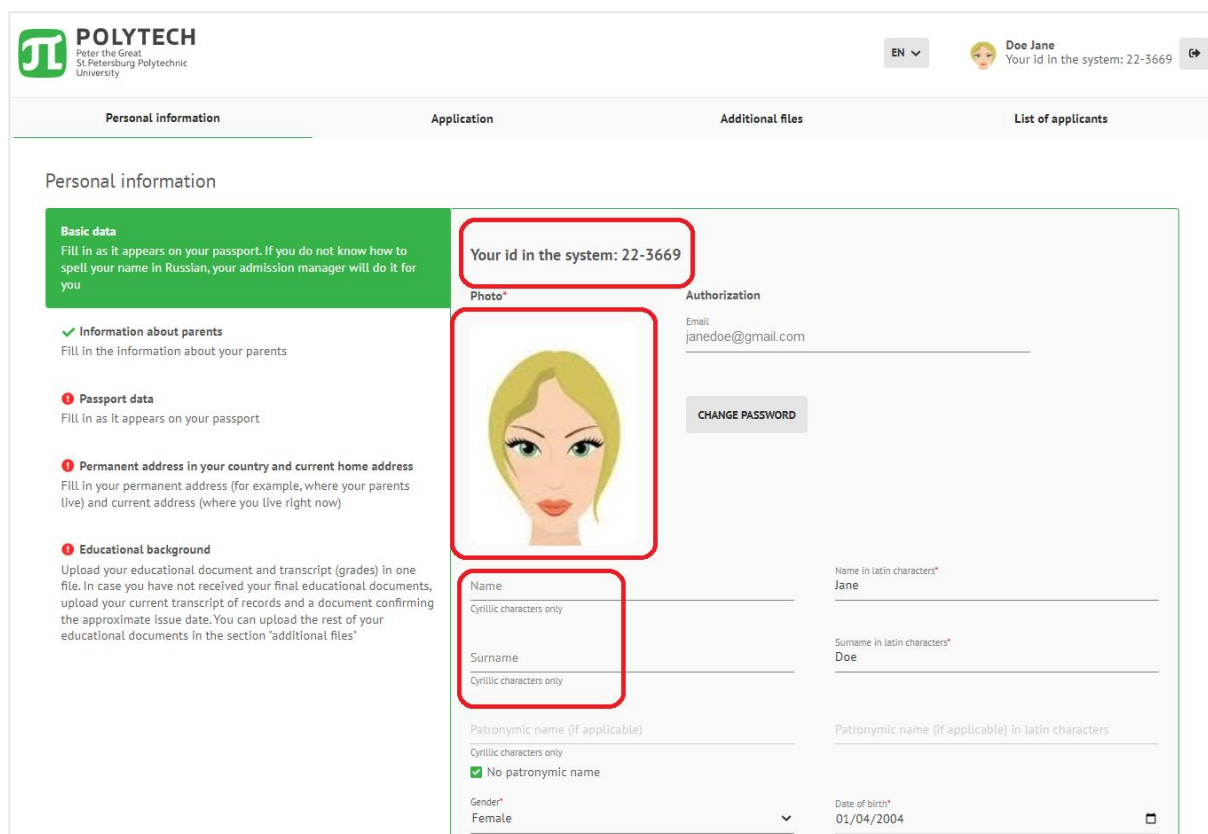
If you did not manage to register or if you have not received an email with the account confirmation link or you have other problems with the system, please, **contact technical support via email support@spbstu.ru** (please, write your full name and email that you used for registration).

3. APPLICATION

3.1. PERSONAL INFORMATION

3.1.1. Basic data

In this section you can see your **ID in the system**. Start filling in the online application form from the section **“Basic data”** and continue **from top downward**. Mandatory fields are marked with *****.



Field **“Photo”** is mandatory. This photo will be used for preparing entrance card³. You can see example in this manual. **Without uploading your photo you will not be able to continue filling in this online application form.**

Fields **“Surname”**, **“Name”**, **“Patronymic name”**, **“Date of birth”**, **“Citizenship”** and **“Email”** are copied from the registration step. You can edit these fields if necessary. If you do not have patronymic name in your passport, you should click **“No patronymic name”** checkbox.

Fields **“Surname”** (in Cyrillic characters), **“Name”** (in Cyrillic characters), **“Patronymic name”** (in Cyrillic characters) are not mandatory. **If you do not know, how to write your full name in Russian (Cyrillic characters), leave these fields empty.**

☒ No patronymic name

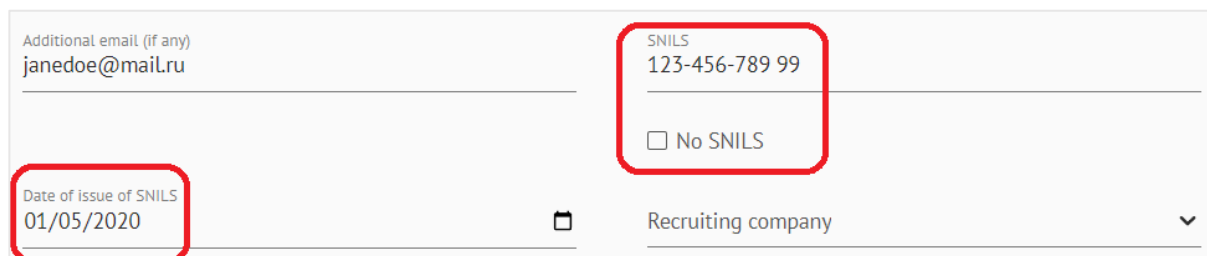
³ **Photo requirements:** official photo.

- Light background. Light grey is suggested. No patterns.
- The head should be completely visible and needs to be centered.
- File size: maximum 1 MB
- File format: JPG or JPEG or PNG format

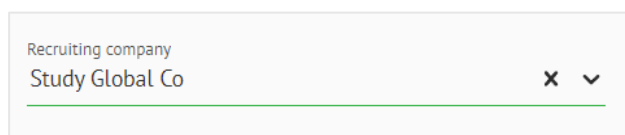
Fields **“Country code”** and **“Mobile phone”** are mandatory. Please, enter your phone number that you use.

Field **“Additional email”** is not mandatory. Fill in this field if you have another email address.

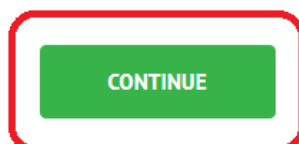
Fields **“SNILS”** and **“Date of issue”** are mandatory in case you have SNILS⁴. If you have it, you should untick **“No SNILS”** checkbox and enter your SNILS number and its date of issue. **If you do not have SNILS, you do not have to fill in these fields.**



Field **“Recruiting company”** is not mandatory. **If you apply as an individual applicant, leave this field empty.** If you apply via one of our recruiting partners, please, select the partner name from the list.

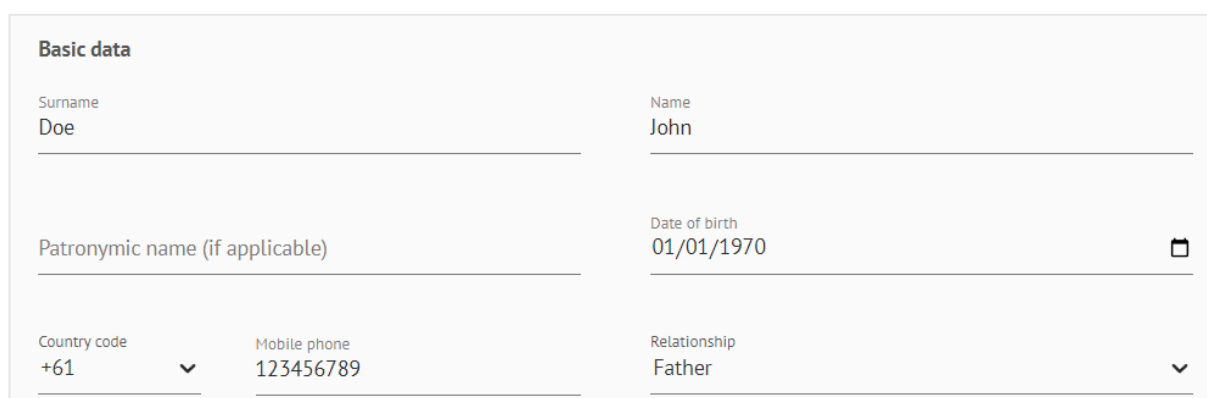


In order to continue, please, click the button **“CONTINUE”**.



3.1.2. Information about parents (for applicants under 18 years old)

Section **“Information about parents”** is mandatory for applicants under 18 years old. Here you can enter information about one of your parents or legal guardian. **If you are over 18 years old, this section is not mandatory.**



Download the document **“Consent for processing of personal data of the applicant (authorized by parent/legal representative)”**. Your parent/legal guardian should sign it (second page is in English).

⁴ **SNILS (Individual insurance account number)** is a number issued and used by the Pension Fund of the Russian Federation to residents of Russia for the purpose of tracking their social security accounts.

Consent for processing of personal data of the applicant (authorized by parent/legal representative)

Upload

Consent for processing of personal data of the applicant (authorized by parent/legal representative)

Scan the signed document and upload it at the bottom of the section “**Information about parents**”.

Consent for processing of personal data of the applicant (authorized by parent/legal representative)

Upload

Consent for processing of personal data of the applicant (authorized by parent/legal representative)

3.1.3. Passport data

Section “**Passport data**” should be filled in as it appears on your passport.

Select type of your identification document in the field “**Document type**”.

Document type*

International passport

Internal passport of Russia

International passport

International passport of Russia

Stateless person's travel document

Other document

Leave fields “**Series**” empty. Enter your passport number in the field “**Number**”.

Fill in the fields “**Date of issue**”, “**Issuing authority**”, “**Date of expiration**” should be filled in as it appears on your passport.

Enter the name of the city where you were born in the field “**Place of birth**”.

Select the country where you were born from the list or type it in the field “**Country of birth**”.

Document type* International passport	x v	Series	Number* ABC123
Date of issue* 01/06/2020	📅	Issuing authority* Department of Foreign Affairs and Trade	
Date of expiration* 01/06/2025	📅	Place of birth* Perth	
Country of birth* Australia	x v	Dual citizenship*	v


If you have **dual citizenship**, you should check the checkbox **“I have dual citizenship”** and select the country of your dual citizenship from the list in the field **“Dual citizenship”**.

Country of birth* Australia	x v	Dual citizenship* Kazakhstan	x v
<input checked="" type="checkbox"/> I have dual citizenship			

If you are a **compatriot** (i.e. your parents were born in the USSR and you can provide confirming documents), you should check the checkbox **“I am a compatriot”** and continue filling in the online application form in accordance with the user manual for Russian citizens and compatriots.

Upload a copy of your passport at the bottom of the section **“Passport data”** (pages with personal data and photo). You can upload several JPG images (they will be merged in one PDF file) or one PDF document.

Copy of passport*




Upload

You can upload JPG images (to be combined into one PDF) or one PDF document


If you have **notarized translation into Russian of your passport**, please, upload it as well (here or in the section **“Additional files”**).

If you need a study visa, you should check the checkbox **“I need a visa”** after you upload a copy of your passport.

Copy of passport*



Passport.jpg





Upload

☒ I need a visa

If **right now** you have a visa or a temporary residence permit in Russia (РВП), you should check the checkbox **“I have a Russian visa / Temporary residence permit in Russia”** and upload it in the section **“Additional files”**.

Copy of passport*


Passport.jpg


Upload

☐ I need a visa

☒ I have a Russian visa / Temporary residence permit in Russia (РВП)


If **right now** you have a permanent residence permit in Russia (ВНЖ), you should check the checkbox **“I have a permanent residence permit in Russia”**, fill in the fields **“Document number”**, **“Issuing authority”**, **“Date of issue”**, **“Date of expiration”** and upload it in the section **“Additional files”**.


☒ I have a permanent residence permit in Russia (вид на жительство в России)

☐ I received a scholarship of the Russian Ministry of science and higher education / I am a winner of the Open Doors olympiad

Permanent residence permit in Russia (вид на жительство в России)

Document number 987654321	Issuing authority Federal Migration Service
Date of issue 01/03/2021	Date of expiration 01/03/2026


Permanent residence permit.jpg


Upload

3.1.4. Visa

Section **“Visa”** appears if you indicated that you need a visa (in the section **“Passport data”**). Select the country and the city where you will apply for visa in the fields **“Country of visa application”** and **“City of visa application”**.

Country of visa application* Australia	City of visa application* Sydney
Have you ever been to Russia with a study visa?*	
<input checked="" type="radio"/> Yes <input type="radio"/> No	

Please, pay attention that your passport should be valid at least for 18 months from the future date of arrival in Russia.

3.1.5. Permanent address in your country and current home address

Permanent address in your country is the official address where you are registered (or for example where you parents live).

Current home address is the address where you live right now.

Select the country of your permanent address form the list in the field **“Country”**. Fill in the rest of this section in accordance with your permanent address (region, city, street, building No, apartment, ZIP-code).

In case your permanent address and current address are the same, check the checkbox **“Permanent address in your country and current home address are the same”**.

Permanent address in your country (for example, where your parents live)

Country*
Australia

Region
New South Wales

District

City*
Sydney

Street
Richmond Rd

☐ No street

Building*
65

Site

Apartment
6

ZIP-code
NSW2761

☐ Permanent address in your country and current home address are the same

Current home address (where you live right now)

Country*
Australia

Region
Victoria

District

City*
Melbourne

Street
Docker St

☐ No street

Building*
28

Site

Apartment
1

ZIP-code
VIC3121

I need a place at the dormitory*

☒ Yes, I need a place at the dormitory

☐ No, I do not need a place at the dormitory

At the bottom of this section you should indicate whether you need a place at the dormitory during your studies.

Student dormitory is available only for full-time students and is subject to availability

3.1.6. Educational background

In the section “**Educational background**” you should enter the information about education you received.

In the field “**Document type**” you should select the type of your educational document from the list. In case you have not yet received your final educational documents you should select “**Academic record**”.

Document type*

High school diploma

- Bachelor's degree diploma
- Master's degree diploma
- Specialist diploma
- Diploma of primary vocational education
- Certificate of basic general education
- High school diploma**
- Diploma of vocational education
- Academic record

If you have not received your final educational documents you should enter the information from the official document that confirms your current academic record.

Field **“Study level”** is connected to the field **“Document type”** (except for the option **“Academic record”**). If you selected **“Academic record”**, you should select your study level from the list.

Document type*

Academic record

Study level*

Secondary general education

- Specialist degree
- Basic general education
- Initial vocational education
- Master's degree
- Secondary vocational education
- Secondary general education**
- Bachelor's degree

In the field **“Educational institution”** you should enter the name of school/university where you studied. If you graduated from SPbPU (degree programs), check the checkbox **“Graduated from SPbPU”**.

Educational institution*

Australian International High School

☐ Graduated from SPbPU

Educational institution*

Peter the Great St.Petersburg Polytechnic University

☒ Graduated from SPbPU

In the field **“Country where you studied”** you should select the country where your school/university is located.

In the field **“Document series (if any) and number”** you should enter series and number of your educational document. If case this document does not contain series and/or number enter em dash “-”.

Document type* Certificate of secondary general education	Educational institution* Australian International High School
Study level* Secondary general education	<input type="checkbox"/> Graduated from SPbPU
	Country where you studied* Australia
Document series (if any) and number* -	Mode of study* Full-time

In the field “**Mode of study**” you should select mode of study for the list.

In the field “**Date of issue**” you should enter the date of issue that is written in your educational document. If you selected “**Academic record**” as the type of your educational document, you should enter the date of issue of your academic record.

In the field “**Year of graduation**” you should enter the year when you graduated/will graduate (**4 digits**).

Date of issue* 01/08/2021	Year of graduation* 2021
------------------------------	-----------------------------

If your educational document is a document with distinction, check the checkbox “**Certificate/Diploma with distinction**”.

<input checked="" type="checkbox"/> Certificate/Diploma with distinction
<input type="checkbox"/> Studied in SPbPU foundation program

If you studied in one of SPbPU university foundation programs, check the checkbox “**Studied in SPbPU foundation program**”.

<input type="checkbox"/> Certificate/Diploma with distinction
<input checked="" type="checkbox"/> Studied in SPbPU foundation program

Upload a **scanned copy of your educational document with transcript** (list of grades) at the bottom of the section “**Educational background**”. If you have notarized translation into Russian of your educational document and transcript, upload them in the section “**Additional files**”.

If you have a Certificate of recognition issued by Federal Service for Supervision in Education and Science, upload it in the section “**Additional files**”.

You can upload several JPG images (they will be merged in one PDF file) or one PDF document.

Educational document

Educational document with transcript.jpg

Upload

SAVE AND CONTINUE

Please, check page sequence when uploading documents.

Click the button “**SAVE AND CONTINUE**” in order to go to the next section.

3.2. APPLICATION

3.2.1. Create an application

Click the button “**CREATE APPLICATION**”.

POLYTECH
Peter the Great
St.Petersburg Polytechnic
University

EN ▼


Doe Jane
Your id in the system: 22-3669

Personal information
Application
Additional files
List of applicants


Application

CREATE APPLICATION

Select admission track, click the button “**SAVE AND CONTINUE**”.

**POLYTECH**
Peter the Great
St.Petersburg Polytechnic
University

EN ▾

Doe Jane
Your id in the system: 22-3669

➔

Personal informationApplicationAdditional filesList of applicants

New application for admission

Admission track
Admission of foreign citizens

Study level


Application

Admission of foreign citizens


- Self-funded (contract based) studies only
- Shared student accommodation on campus
- Information about admission is available here.

SAVE AND CONTINUE

Select any study level and click the button “SAVE AND CONTINUE”.

**POLYTECH**
Peter the Great
St.Petersburg Polytechnic
University

EN ▾

Doe Jane
Your id in the system: 22-3669

➔

Personal informationApplicationAdditional filesList of applicants

New application for admission

Admission track
Admission of foreign citizens

Study level

Application

Bachelor's degree

Master's degree

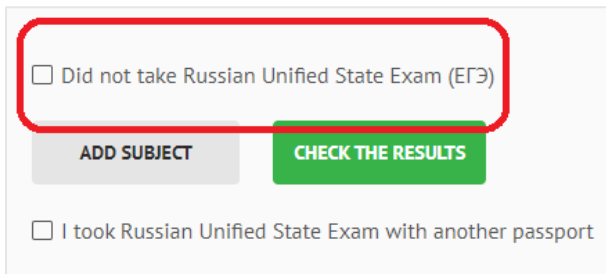
PhD studies

University foundation programs

SAVE AND CONTINUE

3.2.2. Russian Unified State Exam (ЕГЭ) results

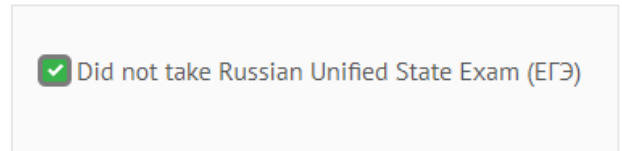
This section is for **bachelor's degree** applicants who finished high school in Russia and **took Russian Unified State Exam**. If you did not study in high school in Russian and/or did not take Unified State Exam in Russia, check the checkbox **"Did not take Russian unified state exam (ЕГЭ)"**.



☐ Did not take Russian Unified State Exam (ЕГЭ)

ADD SUBJECT CHECK THE RESULTS

☐ I took Russian Unified State Exam with another passport



☒ Did not take Russian Unified State Exam (ЕГЭ)

Click the button **"CONTINUE"**.

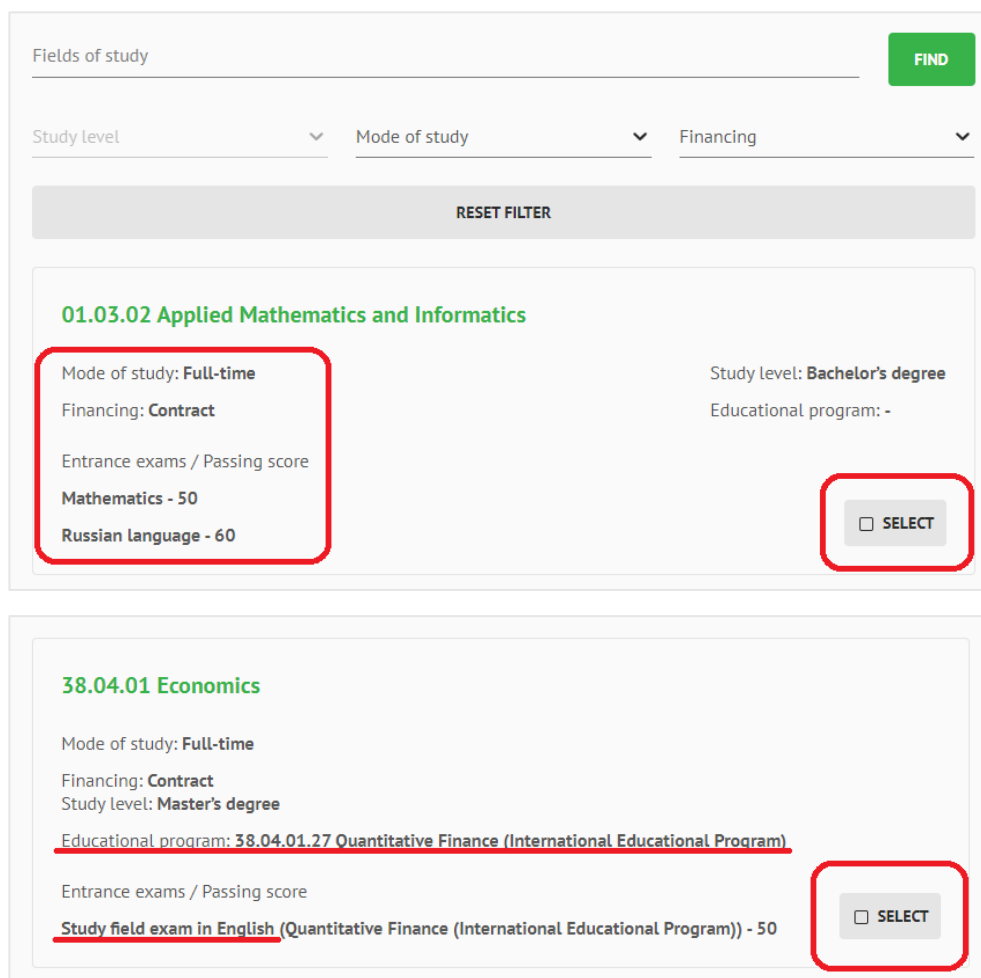
3.2.3. Fields of study

Select a field of study in the section **"Fields of study"**. Click the button **"SELECT FIELD OF STUDY"**.



SELECT FIELD OF STUDY

Pay attention to **mode of study** and **entrance exams** if you apply for a degree program. Check the checkbox **"SELECT"** in order to select a program.



Fields of study FIND

Study level ▼ Mode of study ▼ Financing ▼

RESET FILTER

01.03.02 Applied Mathematics and Informatics

Mode of study: **Full-time** Study level: **Bachelor's degree**
Financing: **Contract** Educational program: -

Entrance exams / Passing score
Mathematics - 50
Russian language - 60

☐ SELECT

38.04.01 Economics

Mode of study: **Full-time**
Financing: **Contract**
Study level: **Master's degree**
Educational program: 38.04.01.27 Quantitative Finance (International Educational Program)

Entrance exams / Passing score
Study field exam in English (Quantitative Finance (International Educational Program)) - 50

☐ SELECT

When you are done with the selection of programs, click the button **“CONFIRM”**.

08.03.01 Civil Engineering

Mode of study: **Full-time** Study level: **Bachelor's degree**
Financing: **Contract** Educational program: -

Entrance exams / Passing score
Mathematics - 50
Russian language - 60

☒ **SELECT**

SHOW MORE

CONFIRM

You can change the priority of selected fields of study or delete selected options.

01.03.02 Applied Mathematics and Informatics

Mode of study: **Full-time** Study level: **Bachelor's degree**
Financing: **Contract** Educational program: -

Entrance exams / Passing score
Mathematics - 50
Russian language - 60

↑ ↓ 🗑

08.03.01 Civil Engineering

Mode of study: **Full-time** Study level: **Bachelor's degree**
Financing: **Contract** Educational program: -

Entrance exams / Passing score
Mathematics - 50
Russian language - 60

↑ ↓ 🗑

CONTINUE

Click the button **“CONTINUE”**.

3.2.4. Forms and downloads


- 1) Check all checkboxes at the bottom of the section **“Forms and downloads”**.
- 2) **Download** your application form and check it.
- 3) Click the button **“SIGN”**.
- 4) Click the button **“SEND APPLICATION TO ADMISSION OFFICE”** at the bottom of the page.

In order to send your application to SPbPU Admission office, you should do the following:

1. Select ALL checkboxes at the bottom of this page.
2. Download and check your application form.
3. Sign the application form by clicking the button "sign". Your consent for processing of personal data was formed automatically upon registration in SPbPU online application system.

Application №500000506

Application date and time: 27.05.2022 00:00

2  **DOWNLOAD**

Download the document, check the data and click the button "sign"

3  **SIGN**

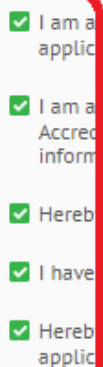
Consent to the processing of personal data

Application date and time: 26.05.2022 17:54

DOWNLOAD

Download the document, check the data and click the button "sign"

SIGN

- 1 
- ☒ I am acquainted with the information on responsibility for the accuracy of the information specified in the application, and for the authenticity of the documents submitted upon admission.
 - ☒ I am acquainted with SPbPU Charter, the License to carry out educational activities and its annexes, State Accreditation Certificate and its annexes, SPbPU Admission rules, SPbPU rules of conduct and the regulated information regarding organization and carrying out educational activities
 - ☒ Hereby I confirm that I do not have bachelor's/specialist/master's degree (for admission for state-funded studies).
 - ☒ I have applied for admission to not more than 5 universities.
 - ☒ Hereby I confirm my application in accordance with the special rights to priority admission only to SPbPU (for applicants eligible to direct admission without entrance exams).

4  **SEND APPLICATION TO ADMISSION OFFICE**

You can see your application's status in the section "Application".

Application

Application №500000506

Study level: Bachelor/Specialist

Application date and time: 2022-05-27 12:32:14


Status: Under consideration

EDIT APPLICATION


Status	Description
Draft	You have not completed your application
Sent to Admission office	You completed your application and sent it to Admission office. Admission manager is not yet assigned to your application
Under consideration	Admission manager was assigned to your application
Editing	You should edit your application and send it back to Admission office
Edited and sent to Admission office	You edited your application and sent it back to Admission office
Accepted	Your application is accepted by Admission office
Editing (Fields of study)	You should edit the section “fields of study” in your application and send it back to Admission office
Rejected	Your application was rejected
Withdrawn	You withdrew your application


4. ADDITIONAL FILES

You can upload additional documents in the section “**Additional files**” (Russian visa, list of grades, translation of your documents, etc.). Click the button “**ADD FILE**” in order to add a document.


POLYTECH
Peter the Great
St Petersburg Polytechnic
University

EN ▾


Doe Jane
Your id in the system: 22-3669



Personal information
Application
Additional files
List of applicants

Additional files

ADD FILE

Enter a document title, upload it and click the button “**SAVE**”.

The screenshot shows a form titled "Add file" with a close button (x) in the top right corner. The form contains two main sections: a "Name*" field and a "File*" section. The "Name*" field is a text input box. The "File*" section includes an "Upload" button with a file icon and a message: "You can upload JPG images (to be combined into one PDF) or one PDF document". A green "SAVE" button is located at the bottom right of the form. Red boxes highlight the "Name*" field, the "File*" section, and the "SAVE" button.

5. ENTRANCE EXAMS

You will get access to the section “**Entrance exams**” when your application is accepted. Here you can see the list of entrance exams that you need to take. Select date and time for each exam.

The screenshot shows the "Entrance exams" section. At the top, there is a message: "Schedule for entrance exams will be available here later." Below this, there is a instruction: "Select exam date and time. On the day of the exam you should go to this section and start your exam by clicking the button 'Start exam'". The main part of the section is a table with the following columns: "Exam", "Exam date and time (Moscow time zone GMT +3)", and "Score". The table lists two exams: "Mathematics" and "Russian language". For each exam, the "Exam date and time" column contains a dropdown menu labeled "Exam date and time*" with a downward arrow. The "Score" column for both exams shows "Not yet graded". To the right of the table, there is a button labeled "SELECT EXAM DATE". A red box highlights the dropdown menu for the "Mathematics" exam.

Exam	Exam date and time (Moscow time zone GMT +3)	Score
Mathematics	Exam date and time* ▼	Not yet graded
Russian language	Exam date and time* ▼	Not yet graded

On the day of the exam you should go to this section and start exam by clicking the button “**START EXAM**”. After that you will be redirected to the exam portal.

Schedule for entrance exams will be available here later.

Select exam date and time. On the day of the exam you should go to this section and start your exam by clicking the button "Start exam"

Exam	Exam date and time (Moscow time zone GMT +3)	Score
Russian language	Exam date and time* 20.07.2022 10:00 ✓	Not yet graded START EXAM
Study field exam (01.04.02 Applied Mathematics and Informatics)	Exam date and time* 24.06.2022 14:00 ✓	Not yet graded START EXAM

When your exam is graded, you will see your score in this section.

6. STUDY CONTRACT

After successful passing entrance exams you will be able to download your study contract in the section "Study contract". Pay attention that tuition fee for the academic year 2022-2023 will be available later.

This section will be updated later.

7. CONSENT FOR ENROLLMENT

This section will be updated later.

8. TUITION FEE PAYMENT

This section will be updated later.


9. USEFUL INFORMATION

9.1. Chat

If you have questions about your application, you can ask them in chat of the online application form. Chat is located at the bottom of the page.

Your id in the system: 22-3669

Photo*



Authorization

Email
janedoe@gmail.com

CHANGE PASSWORD

Name
Джейн


Cyrillic characters only

Name in latin characters*
Jane

Surname
Дой

Cyrillic characters only

Surname in latin characters*
Doe




In this chat you can see the **name of your admission manager**:

Chat

Write your question here

Your id in the system

Photo*




Name
Джейн

Cyrillic characters only

Surname
Дой

Cyrillic characters only

Hello! I have a question about visa. Can you help me?




Chat

Write your question here

Your id in the system

Photo*



Name
Джейн

Cyrillic characters only


Surname
Дой

Cyrillic characters only

Hello! I have a question about visa. Can you help me?
27.05.2022 13:23 ✓

Anastasia Sidorova
Hello! Yes, what is your question?
27.05.2022 13:23

Write your question here



You will receive a notification via email about new incoming messages in chat.

9.2. Edit application

You can edit your personal information and selected fields of study if your application's status is **"Draft"** or **"Sent to Admission office"**.

Go to the section **"Application"**, click the button **"EDIT APPLICATION"** and make the necessary changes.

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St.Petersburg Polytechnic
University

EN ▾

Doe Jane
Your id in the system: 22-3669

Personal information **Application** Additional files List of applicants

Application **CREATE APPLICATION**

Application №500000506

Study level: Bachelor/Specialist

Application date and time: 2022-05-27 12:32:14

Status: Under consideration

EDIT APPLICATION

CLICK THE BUTTON “SEND APPLICATION TO ADMISSION OFFICE” IN THE SECTION “APPLICATION” AND “FORMS AND DOWNLOADS”

Application №500000522

Study level: Bachelor/Specialist

Application date and time: 2022-05-27 12:58:21

Status: Draft

SEND APPLICATION TO ADMISSION OFFICE

9.3. Delete application

You can delete your application if its status is “Draft” or “Editing”. Go to the section “Application” and click the button “BIN”.

Application №500000522

Study level: Bachelor/Specialist

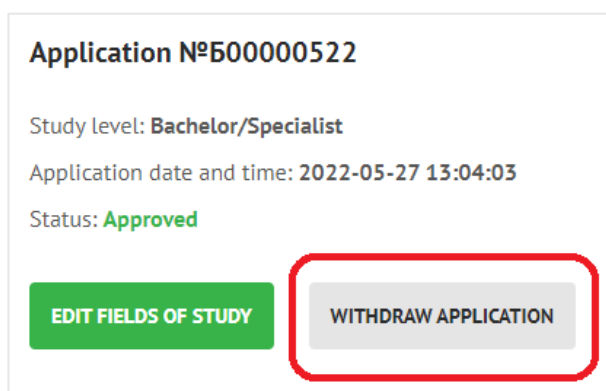
Application date and time: 2022-05-27 13:01:10

Status: Draft

SEND APPLICATION TO ADMISSION OFFICE

9.4. Withdraw application

You can withdraw your application if it was **approved** previously. Go to the section “Application” and click the button “**WITHDRAW APPLICATION**”.



Application N°500000522

Study level: **Bachelor/Specialist**

Application date and time: 2022-05-27 13:04:03

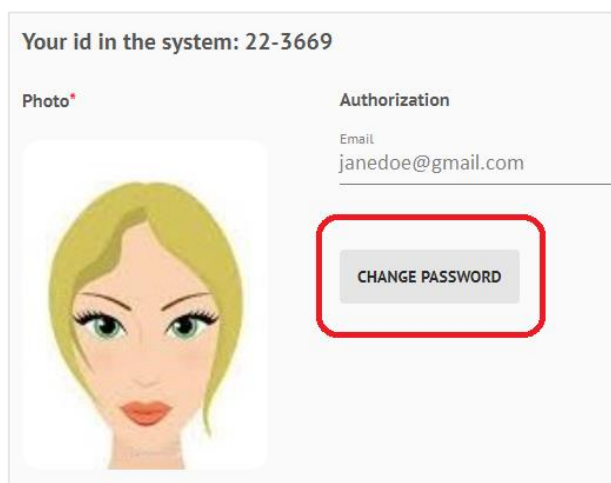
Status: **Approved**

EDIT FIELDS OF STUDY **WITHDRAW APPLICATION**

The image shows a card with application details. At the bottom, there are two buttons: a green one labeled 'EDIT FIELDS OF STUDY' and a grey one labeled 'WITHDRAW APPLICATION'. The 'WITHDRAW APPLICATION' button is highlighted with a red rectangle.

9.5. Change password

Go to the section “**Personal data**” and click the button “**CHANGE PASSWORD**”. Enter your current password and new password, repeat the new password and click the button “**SAVE**”.



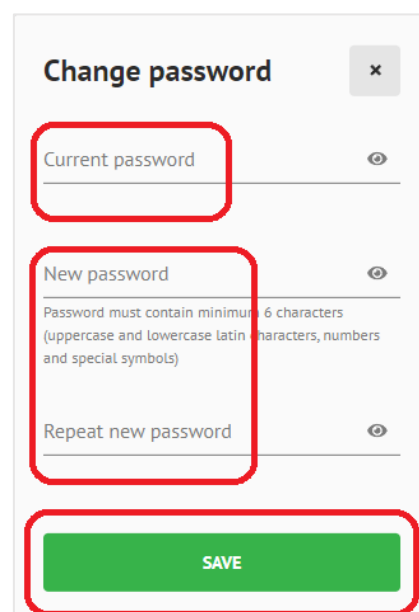
Your id in the system: 22-3669

Photo* **Authorization**

Email: janedoe@gmail.com

CHANGE PASSWORD

The image shows a 'Personal data' card. On the right side, under the 'Authorization' section, there is a 'CHANGE PASSWORD' button highlighted with a red rectangle. A user profile picture is shown on the left.



Change password ×

Current password

New password

Password must contain minimum 6 characters (uppercase and lowercase latin characters, numbers and special symbols)

Repeat new password

SAVE

The image shows a 'Change password' form. It has three input fields: 'Current password', 'New password', and 'Repeat new password'. The 'New password' field has a hint text below it. At the bottom, there is a green 'SAVE' button highlighted with a red rectangle. Each input field is also highlighted with a red rectangle.

✓ Password changed successfully.



Good luck and have a nice day!